

ARATECH CONSULTING

Privacy Policy

Governed by Indian Law & Commercial Arbitration
aratechcon.com | info@aratechcon.com

Aratech Consulting is committed to protecting the privacy and confidentiality of all information shared with us by clients, partners, candidates, and website visitors. This document explains what information we collect, how we use it, the obligations we uphold under applicable confidentiality agreements, and your rights.

01 Who We Are

About Aratech Consulting

Aratech Consulting ("Aratech", "we", "us", or "our") is a resource augmentation and IT consulting firm incorporated and operating in India, with its registered office at:

A-17, G-2, Rampuri, JC Bose Marg, Ghaziabad, Uttar Pradesh 201013

We provide digital IT services, talent augmentation, Salesforce, SAP, Analytics, Cloud, and related technology consulting to enterprises across North America, Europe, EMEA, and Asia-Pacific. We operate the website at aratechcon.com.

This Privacy Policy applies to information collected through our website, during our business operations, during talent and resource engagements, and through any mutual confidentiality or non-disclosure agreements we enter into with clients, partners, and candidates.

02 Information We Collect

Data Collection

We may collect and process the following categories of information:

- **Contact & Identity Data:** Name, job title, company name, email address, phone number, and postal address — provided when you contact us, submit an enquiry, or enter into an agreement with us.
- **Business & Engagement Data:** Information about your organisation's requirements, project scope, staffing needs, technology stack, budgets, and timelines shared during business discussions or under a Non-Disclosure Agreement.
- **Candidate & Resource Data:** CVs, portfolios, certifications, assessment results, interview notes, compensation expectations, and professional history for individuals assessed as part of our talent augmentation services.
- **Contractual & Financial Data:** Information exchanged for the purposes of establishing, executing, or managing a business engagement, including pricing and commercial terms.
- **Website Usage Data:** IP address, browser type, pages visited, and session duration — collected automatically via cookies and analytics tools when you visit aratechcon.com.

03 How We Use Your Information

Purpose of Processing

We use the information we collect solely for legitimate business purposes, including:

- Evaluating and establishing a possible business relationship, transaction, or engagement with you or your organisation.
- Providing resource augmentation, talent search, and IT consulting services as contracted.
- Screening, assessing, and presenting candidate profiles to client organisations as part of our Extended Workbench service.
- Responding to enquiries and communications directed to us via the website or by email.
- Complying with applicable legal obligations and regulatory requirements in India or other jurisdictions where we operate.
- Improving our website and service offerings based on anonymised usage data.

We do not use your personal or business information for marketing to third parties, nor do we sell, rent, or trade any data we collect to external organisations.

04 Confidential Information

Where Aratech Consulting has entered into a Mutual Non-Disclosure Agreement (NDA) or similar confidentiality arrangement with a client or partner, all confidential information exchanged under that agreement is subject to strict protections, including:

- a. All information marked as confidential — or which by its nature ought reasonably to be understood as confidential — including costs, pricing strategies, customer lists, market plans, trade secrets, inventions, and operational data, shall be treated as the sole and exclusive property of the disclosing party.
- b. Confidential information shall not be published, disclosed, or divulged to any person, firm, or corporation other than our authorised Representatives directly involved in the relevant engagement, who are themselves bound by these obligations.
- c. Confidential information shall not be reverse-engineered, decompiled, or used to create derivative works for the benefit of any third party.
- d. Aratech Consulting shall be responsible for any breach of confidentiality by its Representatives.

The confidentiality obligations set out in any NDA, and reflected in this policy, shall survive termination of any business relationship for a period of **three (3) years following the date of such termination**.

The following categories are excluded from confidentiality obligations: information already in the public domain at the time of disclosure; information independently possessed prior to disclosure; information entering the public domain through no act or omission of either party; and information received from a third party free to disclose it.

05 Disclosure to Third Parties

We do not disclose your personal or business information to third parties except in the following circumstances:

- **Authorised Representatives:** Affiliates, directors, employees, agents, legal counsel, and accountants of Aratech Consulting who are actively and directly involved in the relevant engagement and who are bound by equivalent confidentiality obligations.
- **Legal Obligation:** Where we are required by applicable law, regulation, or legal process to disclose information. In such cases, we will provide prompt written notice of the request to enable you to seek protective orders or other remedies, to the extent permitted by law.
- **With Your Consent:** Where you or your organisation have expressly authorised disclosure in writing.

We will not engage in any disclosure that would constitute wrongful use of confidential information or cause irreparable harm to the disclosing party.

06 Data Retention & Return

Retention, Deletion & Return of Information

We retain personal and business data only for as long as is necessary to fulfil the purposes for which it was collected, or as required by applicable law.

Where either party to a business engagement determines it does not wish to proceed, or upon written request:

- All confidential information — including all copies, reproductions, summaries, analyses, or extracts — shall be promptly returned or securely destroyed.
- Candidate CVs, assessment records, and engagement data not resulting in an active placement will be retained for a maximum of 24 months, after which they will be permanently deleted.
- Website usage data is retained in anonymised, aggregated form and is not linked to identifiable individuals.

To request the return or deletion of any data we hold about you or your organisation, please contact us in writing at info@aratechcon.com.

07 Your Rights

Your Entitlements Under This Policy

Subject to applicable law, you have the right to:

- **Access:** The personal or business information we hold about you.
- **Correct:** Any inaccurate or incomplete information.
- **Request Deletion:** Of your data, subject to any legal obligations requiring its retention.
- **Object to Processing:** Of your information for purposes beyond the scope of your engagement with us.
- **Withdraw Consent:** At any time where processing is based on your consent, without affecting the lawfulness of prior processing.

To exercise any of these rights, please contact us in writing at the details provided in Section 13. We will respond to all legitimate requests within a reasonable timeframe.

08 Cookies & Website Data

Website Tracking

Our website (aratechcon.com) uses cookies and similar technologies to improve user experience and understand how visitors interact with our content:

- **Essential Cookies:** Required for the website to function correctly. These cannot be disabled.
- **Analytics Cookies:** Used to collect anonymised data on page visits, session durations, and referral sources to help us improve our content and services.
- **Functional Cookies:** Used to remember your preferences and personalise your experience on return visits.

You may control cookie preferences through your browser settings. We do not use tracking cookies to serve targeted advertising.

09 Security

Data Protection Measures

Aratech Consulting implements appropriate technical and organisational measures to protect the information we hold against unauthorised access, loss, destruction, or alteration. These measures include access controls, encrypted communications where applicable, and internal data-handling policies binding on all staff and Representatives.

In the event of a data security incident affecting your personal or confidential information, we will notify affected parties promptly and take all reasonable steps to contain and remediate the incident.

No data transmission over the internet or electronic storage system can be guaranteed to be 100% secure. If you have concerns about the security of information shared with us, please contact us immediately.

10 No Warranty on Third-Party Data

Disclaimer — derived from Clause 10 of Mutual NDA

Except as otherwise agreed in writing, any information provided by Aratech Consulting to you — including candidate profiles, market data, or analytical outputs — is provided on an "AS IS" basis. No warranties of any kind, whether express or implied, are given with respect to such information, including any implied warranties of merchantability, fitness for a particular purpose, or non-infringement.

Aratech Consulting does not acquire any right, licence, or title to any intellectual property, patent, trademark, or copyright of any disclosing party by virtue of receiving confidential information. All such information remains the sole property of the disclosing party.

11 Governing Law

Jurisdiction — derived from Clause 11 of Mutual NDA

This Privacy Policy shall be governed by, construed, and enforced in accordance with the laws of India. Any disputes arising out of or in connection with this policy shall be resolved through a Court of Commercial Arbitration in India.

This policy shall be binding upon the successors, permitted assigns, and Representatives of Aratech Consulting.

12 Changes to This Policy

Updates & Modifications

We may update this Privacy Policy from time to time to reflect changes in our practices, legal obligations, or the services we offer. The effective date at the top of this page will be updated accordingly.

Continued use of our website or services following any update constitutes acceptance of the revised policy. Material changes that significantly affect your rights will be communicated directly where we have your contact details on file.

This policy cannot be modified, released, discharged, or abandoned except with the written approval of Aratech Consulting.

13 Contact Us

Get in Touch — All Privacy Requests Must Be Submitted in Writing

For any questions, requests, or concerns relating to this Privacy Policy — including requests to access, correct, or delete your data — please contact us using the details below.

Channel	Details
General Enquiries	info@aratechcon.com
New Business	hello@aratechcon.com
Direct Contact	shilpi@aratechcon.com
Phone	+91 9643157616 +91 9870522300
LinkedIn	linkedin.com/company/aratech-consulting
Registered Office	A-17, G-2, Rampuri, JC Bose Marg, Ghaziabad, Uttar Pradesh 201013
Other Offices	ARATECH CONSULTING INC 8 THE GREEN STE 15394 DOVER, DELAWARE, 19901, USA
	D-701, Ganesh Glory 11 Jagatpur Road, Tragad. Ahmedabad
GST	09BYWPS5637J1ZB

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